

The Diploma Management is a general qualification for students who wish to gain a broad understanding of management principles and practices across a wide range of businesses.

The ACK Management Diploma is a **two year fulltime courses**. The topics covered in Semesters 1 and 2 are the same for all the different management streams. Therefore, a student may change enrolment stream at the end of the first or second semester without affecting the length of the Diploma.

Students who have undertaken related studies at an equivalent or higher level may apply for **recognition of prior learning and be given credit towards their course**.

LEARNING AND SKILL DEVELOPMENT AREAS:

- Information research and analysis
- Teamwork and meeting management
- Financial applications
- Human resource principles and practice
- Information and business technology
- Marketing profile and analysis
- Quality customer service
- Workplace documentation and information systems
- Presentation skills (verbal and electronic)
- Leadership skills
- Project management
- Business opportunity development and planning
- Occupational health and safety
- Managing people performance

ENTRY REQUIREMENTS

Applicants may be granted entry if they have adequate English language skills, i.e. TOEFL IBT score of 71 or better; IELTS 5.5 or better (Reading and Writing Bands to be a minimum of 5.5); or ACK Entry Level Placement Test – direct entry level and have completed a Secondary School Certificate or its equivalent.

Applicants who cannot demonstrate adequate English language skills for direct entry to this diploma will be required to complete a minimum of one semester of English Language studies.

FEES

Fees for the Diploma of Management are KD3575 per year, paid over 2 semesters as per the ACK Fee Payment Schedule. An Amenities Fee of KD70 must be paid each semester. Please note that ACK reserves the right to increase fees for future academic years.

AWARD

This is an Australian accredited course and on successful completion of all requirements, a student will be awarded a Diploma of Management.

HOW TO APPLY

Australian College of Kuwait
Student Admissions
West Mishref
Mubarak Al-Abdulla Al-Jaber Area
Block 5
Al-Aqsa Mosque Street
Building 1
Telephone: 2537 6111 ext 4018
Further information available on the ACK Website www.ack.edu.kw